



Date: 26-10-2018
Time: 01:00-04:00

Dept. No.

Max. : 100 Marks

SECTION – A

Answer **ALL** the questions:

(10 X 2=20)

1. Define the term Human Resource Management.
2. What is Human Resource Planning?
3. List out the various steps in analysing job.
4. What is Outsourcing?
5. What are the different methods of training?
6. What is Curriculum Vitae?
7. Define Competency.
8. What do you mean by Mentoring?
9. Explain the concept Ethics of Appraisal.
10. Define Grievance.

SECTION – B

Answer any **FOUR** questions:

(4X10=40)

11. Discuss the various challenges faced by HR managers in present scenario.
12. Explain how HR Planning is prepared through ERP technologies.
13. Distinguish between Recruitment and Selection.
14. Distinguish between Learning and Development.
15. What obstacle rises in Performance Appraisal? Discuss the essentials of effective Appraisal.
16. Bring out the external sources of Recruitment.
17. What are the steps involved in training? Explain.

SECTION – C

Answer any **TWO** questions:

(2 X 20 = 40)

18. Discuss the nature and importance of Human Resource Management.
19. Explain various methods of collecting Job Data.
20. Elaborate the nature of transfer. What are the various types of transfers?
21. Explain the various techniques of employee training.
